

# EMERGENCY INSTRUCTIONS

The City of Rock Island and Augustana College use sirens to indicate emergencies on or near campus. Here's what to do if you hear a siren.

- 1) FIRE ALARM: Evacuate the building
- 2) TORNADO SIREN: (community-based). Go to a shelter in your building
- 3) ON-CAMPUS SIREN: TURN ON YOUR CELL PHONE, follow instructions

E2campus subscribers will receive text messages related to the emergency via cell phone and/or e-mail.

To receive e2campus text message alerts, complete the online registration form at [www.augustana.edu/e2campus](http://www.augustana.edu/e2campus).

## TO EVACUATE

- > Familiarize yourself with primary and alternate evacuation routes
- > Bring supplies as needed: cell phone, flashlight, coat, etc., but do not linger.
- > Close your room door(s) as you leave.
- > IF YOU SMELL GAS, open windows and doors. Do not turn on or off any appliances or lights.
- > Exit using designated routes. Don't rush or crowd. Do not use elevators.
- > Assemble at a designated location.
- > Attempt to identify people who were left inside the building. Report these names to an Augustana official or police officer.
- > Resume normal operations after an "All Clear" signal is given via e2campus text message emergency personnel or email.

### Temporary evacuation area:

Parking Lot

### Long-term evacuation area:

Brunner Theatre

## TO FIND SHELTER

- > Bring supplies as needed: cell phone, flashlight, pen/pencil, and class or employee roster.
- > Proceed to shelter noted below. Take attendance.
- > If a shelter is not indicated, move to an interior room or hall on the lowest floor. Get under a sturdy piece of furniture. Stay away from windows. During a tornado, the safest position is sitting on the floor with your arms protecting your neck and head.
- > Do NOT open windows if tornados are in the area. Open windows allow damaging wind into the building.

### Shelter:

Lowest level, away from windows

A TORNADO or THUNDERSTORM WATCH means conditions are favorable for severe weather. A TORNADO or THUNDERSTORM WARNING means a tornado or thunderstorm has been sighted or indicated by radar. Move to a shelter.

## LOCKDOWN

- > Go indoors.
- > Lock your door. Close windows, blinds and stay in the room, away from windows and doors.
- > Call 911 if you have information such as missing students or staff, a sighting of the intruder, injuries, etc.
- > Resume normal operations after an "All Clear" signal is given via e2campus text message emergency personnel or email.

Augustana College

## EVACUATION AREAS IN YELLOW

