



Augustana Strong Task Force

COVID-19 Ready to Return Progress Report

7/10/20

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Augustana College

COVID Return Plan Summary

The Augustana Strong Task Force is comprised of 17 faculty, staff and administrators charged with developing and implementing a COVID Ready to Return campus plan. In addition, numerous other working groups are leading efforts in academic affairs and the co-curriculars in preparation to resume live classes and a robust in-person student experience this fall.

Augustana Strong Task Force Members

- Chris Beyer, Director of Residential Life & Assistant Dean of Students
- Ken Brill, Associate Vice President and Dean of Student Life and Leadership
- Wesley Brooks, Vice President and Dean of Students
- Liesl Fowler, College Registrar and Assistant Dean
- Rebecca Heick, Assistant Professor of Public Health
- Fred Kurt, Director of Dining and Auxiliary Services
- Bob Lanzerotti, Director of Facilities Services
- Joseph McDowell, Professor of English
- Tom Phillis, Chief of Police and Public Safety
- Farrah Roberts, Director of Student Well-Being and Resiliency
- Michael Rogers, Director of the Office of Student Inclusion and Diversity
- Keri Rursch, Assistant Vice President of Communication and Marketing
- Brandon Tidwell, Assistant Director of Human Resources
- Don Umland, Director of Intramural Sports and Recreation
- Courtney Wallace, Director of Admissions – Chicago Region
- Xong Sony Yang, Director of International Student and Scholar Services
- Mike Zapolski, Director of Athletics

Augustana College is preparing for and planning to resume face-to-face classes and deliver a robust, in-person student experience in the fall of 2020. While the on-campus experience and class delivery will look and feel differently this fall, the benefits of face-to-face learning and in-person student engagement is life-changing for Augustana students and graduates. With the policies, practices and expectations that the college has developed for a COVID-ready return, our priority guiding principle of safety of our students and employees, as guided by the CDC, state and local guidelines, is being met. As the pandemic and health guidance continues to evolve, we must remain aware of the changing landscape and be willing to adapt and change course as needed.

To that end, this document is being shared as a progress report rather than final guidance, policies, or expectations established by Augustana in accordance with health association

guidance. With the fluidity of this matter, decisions and recommendations are subject to change. Augustana community members should expect a finalized plan in August.

Our wooded, parklike 115-acre campus provides unique opportunities to maximize physical distancing, and our history of offering small classes benefits this new normal.

Health and Safety

- Education and training will be essential to safely exist with COVID-19 at Augustana.
- Physical distancing and use of face coverings will be expected for individuals on campus.
- Cleaning protocols will meet all CDC guidelines. Specifically, a two-phase cleaning process will occur, which includes use of soap and water followed by a disinfectant.
- Hand sanitizer will be readily available near building entrances and other high-traffic areas.

Residential Life

- Rooms will be de-densified to allow at least 12 feet of space between students when they are asleep. This means some triples will be used as doubles and some doubles will be used as singles.
- A large number of rooms will be made available for single occupancy in first-year residence halls.
- Community restrooms in housing will be cleaned a minimum of three times per day with the possibility of being cleaned even more frequently.
- Isolation and quarantine housing has been established to utilize when surveillance and contact tracing warrants use.
- Students will be required to wear masks in the residence halls outside their rooms.
- Outside visitors will not be allowed in on-campus housing following move-in day. There will be restrictions on students' ability to host other student guests in their rooms.
- Move-in will be spread over a longer period of time to prevent crowds from developing when students return to campus.

Dining

- Contactless dining, as much as possible, will be the delivery method for fall 2020.
- Buffet-style dining will be replaced by food served by Dining Services staff.
- Cashier stations will accommodate contactless student ID and credit card swipes.
- Grab-and-go items will be expanded significantly, and seating will be reduced to ensure physical distancing is possible in dining areas.
- Constant and frequent sanitizing of high-touch areas will occur.

Testing and Contact Tracing

- The college is evaluating a variety of testing options with plans to adopt testing for the fall semester. More testing information will be available to the Augustana community in the near future.
- A Contact Tracing Team comprised of Augustana employees will be trained and operationalized for fall 2020.

- The Contact Tracing Team will follow up with community members who are exhibiting symptoms and will determine with whom they have been in close contact recently.
- Contact tracing may result in a student being placed in isolation or quarantine housing.

Welcome Week – Returning with Gusto

- In planning and preparing for Welcome Week—if Illinois remains in Phase 4 of the recovery plan at the end of August—only four of 48 traditional Welcome Week activities will need to be canceled due to size limitations. Additional changes are being considered and further updates regarding Welcome Week will be shared in the coming weeks.
- Students will receive a Welcome Back Kit that will include, but not be limited to, educational materials, a face covering and a personal thermometer.
- Large group activities will be reimagined and offered in smaller groups through breakout programs.
- Some programs may need to be offered virtually rather than face-to-face.
- Opening Convocation may be offered in a virtual or video format for students and families to enjoy prior to arriving to campus. Details will be shared later.
- To start the year, students will be asked to sign an Augustana pledge that captures the expectations of the community and our students' commitment to them.

Intercollegiate Athletics and Recreation

- The college is partnering with the College Conference of Illinois and Wisconsin (CCIW) to determine the path forward to resume intercollegiate athletics in fall 2020. The College is also being informed by the recommendations of the Knight Commission on Intercollegiate Athletics.
- While details are being finalized, it is likely that daily health screenings and temperature checks for in-season sports will be mandatory for student-athletes, coaches and staff.
- Decisions regarding COVID-19 testing will occur at the institution level, and Augustana is currently evaluating testing options. More information regarding testing will be available in the near future.
- Rigorous sanitization protocols for competition areas, equipment rooms and locker rooms will be in place.

Employees

- Employees have received a Readiness to Return to Work survey.
- As of June 1, employees have been returning to campus in phases. When returning, employees are completing educational training about COVID-19.
- Employees returning to campus are completing a daily health screening including a self-attestation of completing a temperature check or having their temperature checked upon arrival to campus.
- With the phased return, spaces known to have employees returning are being deep-cleaned prior to arrival. Cleaning supplies will be made available in each office suite.

Augustana College

GUIDING PRINCIPLES TO RESPOND TO COVID-19

- Our top priority is the safety of our students and employees, as guided by the CDC, state and local guidelines.
- It is our goal and expectation to offer live classes in the fall because we believe live classes and the residential experience are what is best for Augustana students.
- Augustana will absorb additional costs associated with reopening under CDC standards and will seek to raise additional funds to enhance financial aid for families hit hardest by the crisis.
- Augustana will develop high-quality alternatives in the event that we are not able to open on August 31 to live classes, including such possibilities as a delayed starting date.
- Augustana will make a decision about live classes when as many facts as possible are known, but soon enough to give appropriate notice. We will not rush to a premature conclusion the way some colleges are doing.



READY TO RETURN CAMPUS

Returning to live classes and resuming the in-person student experience will be achieved this fall through a collective effort. This return plan will only reach its maximum potential and functionality if all members of the campus community champion and adhere to the established expectations. By doing so, Augustana can re-open and co-exist with COVID-19 this fall.

While the return plan designed adheres to CDC, state and local health guidance, any approach will include some risk of COVID-19 transmission. Through adherence to expert guidance that informs the Augustana Ready to Return plan, together we can minimize the risk of transmission.

Foundational elements to reducing transmission include the use of personal protective equipment, social distancing, testing, tracing, enhanced cleaning procedures and personal hygiene efforts.

I. Academic Affairs

A. Calendar Change

Faculty have decided to optimize the academic calendar to protect the health and safety of our campus community. The changes to the calendar will give students the option to not return after Thanksgiving. Those changes are:

- Classes will be held on Labor Day (September 7).
- Classes will be held on the day previously scheduled for fall break (October 19).
- Symposium Day will be held on Saturday, October 17.
- The college will hold classes the day before Thanksgiving (November 26).
- For students enrolled in semester-long courses, the week following Thanksgiving will be a study week (November 30-December 4).
- Second seven-week courses will meet virtually the week after Thanksgiving.
- Finals (December 7-11) can be completed from a distance.

See the updated calendar here: <https://www.augustana.edu/academics/calendars/year-2020-2021>

B. Planning and Preparation

The Office of Academic Affairs, Faculty Council, faculty working groups and individual faculty are planning and preparing for classes to resume in the fall. Working groups within academic affairs include:

- Classroom Protocols
 - Looking at best practices in the classroom, hallways and faculty offices that work to mitigate the spread of COVID-19.
- Classroom Audit
 - Working with faculty to audit classroom spaces.
- Pivot Pedagogy
 - Designing and delivering training for faculty as they prepare classes to be as flexible as possible for the fall semester.
- Learning to Learn
 - Creating resources and guidance to students, both incoming and continuing, to aid their transition from successful learners in a traditional classroom setting to successful learners in an online and/or blended setting. Resources should address the needs of all of our students while placing priority on the needs of our most vulnerable student populations, including but not limited to:
 - students with limited access to the internet and technology
 - students with learning differences
 - students with accommodations
 - international students
 - first-year students (including technology training if we have an online start or switch to online, should this happen during Orientation/Welcome Week)
- Moodle Functionality
 - The Moodle Task Force will engage with a professional Moodle consultant in identifying ways that Augustana can make improvements to our Moodle functionality in ways that are aligned with the recommendations of the Augustana Distance Learning & Teaching Technology Task Force.

C. Course Delivery

As plans continue to progress toward in-person classes in the fall, faculty are planning accordingly. However, the Pivot Pedagogy group is allowing faculty to also be as prepared as possible if courses need to be offered through a different modality. Again, the current plan is for the majority of classes, with a goal of 80% or more, to be offered in-person this fall.

Alternatives being considered to traditional in-person classes, if the need arises, include:

- Faculty are planning to have students unable to join classes in person for part or all of the term, whether because of health conditions, delays in visa or travel plans, and/or constraints of teaching spaces.
- Limiting the number of students who attend in-person classes on a rotating basis.
- Offering a hybrid model that includes both in-person and virtual content delivery.

- As health officials provide more guidance; classroom space evaluations are completed; and alternative methods of course delivery are further detailed, additional communications will be made. This information should be available by August 1.

II. COVID-19 Education

Gaining knowledge and growing as young adults are essential to Augustana's mission of offering a challenging education that develops the qualities of mind, spirit and body necessary for students to discern their life's calling of leadership and service in a diverse and changing world. Educating all members of our campus community to help people understand COVID-19 and what we can do individually and collectively to reduce the risk of transmission is a priority for Augustana. Education is a key piece to adhering to the college's guiding principle, which states that the safety of our students and employees is our top priority, as guided by the CDC, state and local guidelines. The college will adopt a 200% compliance mindset, meaning that the college will do its part to enforce social distancing, masking and similar requirements, but will expect peer-to-peer encouragement to comply.

Training will be required of all community members, including faculty, staff and students. Return to Work training is being provided to employees through the Office of Human Resources. Specifically, that employee training includes the review of the Augustana Return to Work Guide, which covers new policies and best practices put into place to ensure a safe working environment. Employees also are required to view the [Understanding COVID-19](#) video, which covers all the basics about the virus and offers guidance from the CDC and WHO on how to best protect yourself and others.

Students returning to campus in August will receive a COVID-19 training video no later than August 10. Students will be required to complete that training prior to returning to campus later in the month. Students will receive access to that training through their Augustana email account.

Trainings are designed to provide education on physical distancing, public health guidance on group gatherings, use of face coverings and personal hygiene.

III. Communication and Public Health Awareness Campaign

Combining training with awareness is an important partnership to ensure education is occurring in the Augustana community. The Awareness Campaign planned at Augustana will include a minimum of four modes of delivery including signage, social media, videos and public service announcements.

A. Signage

Signage at Augustana is being reimagined this summer. Examples of new and increased signage on campus will provide directional instructions for high-traffic areas, reminders about social distancing and proper hygiene practices, and CDC-recommended cleaning procedures.

B. Social Media

Social media will be an important part of the COVID Awareness Campaign. Please consider joining/following Augustana College on these platforms:



The screenshot shows the Instagram profile for "augustana_illinois". It features a blue and yellow circular logo with a stylized letter "A". The bio reads: "Augustana College The official Instagram for Augustana College. #AugustanaCollege #AugieBound youtube.com/augustanacollege". The profile has 807 posts, 7,847 followers, and 263 following. A "Follow" button is visible.



The screenshot shows the Twitter profile for "@Augustana_IL". It features the same blue and yellow "A" logo. The bio reads: "Augustana is a private liberal arts college on a 115-acre campus near the Mississippi River." The profile is located in Rock Island, Illinois, and has a verified blue checkmark. It has 1,241 tweets, 1,241 followers, and 1,241 following. A "Follow" button is visible.



The college will post COVID-related content to these platforms regularly. Below is an example of a post that is recommended by the CDC and will be adopted by Augustana.

Tweets

Tweets & replies

Media

Likes



Augustana College @Augustana_IL · 3h

SOCIAL DISTANCING WORKS – Keep Up the Good Work, Augie Community!

Practice social distancing by putting space between yourself and others. Continue to practice healthy habits to help slow the spread of #COVID19.

Wash your hands for at least 20 seconds.
Stay home if you're sick

Clean and then disinfect frequently used surfaces.
Avoid touching your face

Learn more about staying safe and healthy at [cdc.gov/covid19](https://www.cdc.gov/covid19) #CDC #PublicHealth

C. Videos

In addition to signage and social media, videos will be used to continue informing and educating the community. Internal campus videos have been shared with the campus community during the summer. One example of an internal video was President Steve Bahls' [plans for reopening](#). In addition to internal video updates, the CDC and other health organizations are using videos to build awareness, such as this video about [Social Distancing](#). Videos will be shared periodically through Augustana campus email.

D. Public Service Announcements

Public Service Announcements (PSAs) will serve as another important educational tool for the Augustana community. We plan to engage student leaders to assist in the development and message-sharing through PSAs. Examples of PSAs the college plans to use include [Every Day Prevention Actions](#) and [How to Avoid Spreading COVID-19](#), which are provided by the CDC.

Through these communication strategies and awareness-building measures, the college's response to COVID-19 will continue to garner ongoing attention.

IV. Health and Safety Measures

In early April, President Bahls organized a task force called Augustana Strong. This task force, comprised of 17 employees from across campus, is charged with developing ways to welcome our new and returning students with gusto as well as developing alternative scenarios as to what a temporary new normal might be at Augustana if there are lingering concerns about the safety of students, faculty and staff. The primary question being answered is "What are best practices for keeping our students safe and co-existing with COVID-19?"

Augustana Strong continues to thoroughly review guidance from the [Center for Disease Control](#), [the Illinois Board of Higher Education](#) and the [American College Health Association](#) (ACHA) and has developed plans, protocols and strategies to meet the required standard of care outlined by those organizations.

Expert Health Guidance

The table below illustrates examples of progress made toward meeting ACHA guidance in full.

American College Health Association Guidance	COMPLETE	Augustana College Response
<ul style="list-style-type: none"> Until a vaccine for COVID-19 is available and widely used or until an effective prophylactic treatment is discovered, physical distancing, viral testing, isolation, quarantine and contact tracing are our best strategies to control the spread of this virus. 		<ul style="list-style-type: none"> Physical distancing will be expected across campus. Isolation and quarantine protocols are in place. A Contact Tracing Team and protocols will be finalized by July 15. The college is assessing a variety of possible testing options.
<ul style="list-style-type: none"> The campus must deploy primary public health controls to slow the transmission and reduce the mortality associated with COVID-19. These control measures include availability of appropriate personal protective equipment (PPE); environmental measures such as enhanced cleaning and disinfection; physical distancing; testing; and contact tracing. 		<ul style="list-style-type: none"> In addition to physical distancing, testing and contact tracing, face coverings will be expected. Cleaning procedures will be enhanced and will follow CDC guidelines.
<ul style="list-style-type: none"> Contact tracing, identification and quarantine of all persons exposed to COVID-19. 		<ul style="list-style-type: none"> Isolation and quarantine protocols are in place.
<ul style="list-style-type: none"> Syndromic surveillance utilizing EHR data, ongoing tracking of influenza-like illness (ILI) and COVID-19 symptoms, and, when possible, viral surveillance of asymptomatic students. 		<ul style="list-style-type: none"> The college will track absences in classes and reports of illness to identify any hotspots or possible community spread on campus.
<ul style="list-style-type: none"> Consider phased return of employees to no more than 		<ul style="list-style-type: none"> The college started a Return to Work Plan in

30% of the workforce at a time, staggering every 2–4 weeks for full return. Depending on the size and needs of the workforce, the percentage may vary.		early June that ramps up staffing from 25%-30% initially and will increase throughout the summer.
<ul style="list-style-type: none"> Consider installing Plexiglas barriers at high-visited areas such as reception desks and check-in points. 		<ul style="list-style-type: none"> Plexiglas or alternative plastic barriers are being installed in high-traffic areas across campus.
<ul style="list-style-type: none"> Provide hand sanitizer at all entrances and high-traffic areas. 		<ul style="list-style-type: none"> Hand sanitizing stations have been installed across campus, and mobile stations will be used when necessary.
<ul style="list-style-type: none"> Monitor and secure inventories of PPE, hand sanitizer, wipes, cleaning products and hand soap. 		<ul style="list-style-type: none"> Orders have been placed to ensure a three-month surplus of key products.

* Further response to specific areas of Public Health Guidelines (i.e., housing, dining, cleaning) can be found throughout this document.

A. Physical Distancing

In addition to meeting public health guidance, reducing the number of opportunities for contraction is an important part of the health efforts at Augustana. To do so, the college will expect physical distancing, the use of face coverings, and daily temperature checks. Augustana will adopt enhanced cleaning procedures, execute space and density management, conduct contact tracing, establish isolation and quarantine protocols, and increase air filtration in buildings wherever possible.

As shared by the CDC, physical distancing is an important part of the health guidance. Until further notice, the physical distancing expectations at Augustana are as follows:

- Members of the campus community should remain 6 feet apart whenever possible.
- People should adhere to flow signage in high-traffic areas.
- Handshakes will not be used at this time.
- All meetings, including advisor meetings with students or administrative office walk-in meetings, should be held virtually.

- If face-to-face meetings are necessary, a minimum of 6 feet must be kept between all people in the meeting. If that is not possible in the scheduled venue, a new location must be found.

B. Face Coverings

Research is showing that the combination of physical distancing and the use of face coverings is providing positive results in contraction reduction. Again, in accordance with health experts, Augustana will expect all members of the campus community to use face coverings in common areas and whenever physical distancing is not possible. The expectations for using face coverings at Augustana are as follows:

- A face covering should be worn at all times in common areas or when physical distancing is not possible. Common areas include but are not limited to residential life lounge spaces, hallways and even outdoors when 6 feet of distance is not possible.
- Every member of the campus community will be provided one reusable face mask. We ask that members of the campus community also bring additional masks to campus if possible.
- Face coverings should be worn by faculty and students during classes.
- Face coverings should be worn during meetings, even when 6 feet of distance is possible.
- All members of the campus community should always have a face covering readily available. This allows for community members to use a face covering on short notice if the situation calls for it.

C. Enhanced Cleaning Procedures

Ongoing and regular cleaning and disinfecting is another important aspect of Augustana's Ready to Return plan. Facilities staff will use CDC guidelines in cleaning the campus. Members of the campus community should expect the use of soap/water in a pail with two cloths for proper rotation. This will be followed by a misting disinfectant that is allowed to air dry.

In all non-residential buildings, all exterior/foyer doors, inside and out, will be wiped down each morning. All bathrooms will be deep cleaned each morning prior to the start of classes. Housekeeping staff will be expected to clean stools/urinals, sinks/counters, stall walls including tops and door latches, and door handles/jams. Dispensers will be stocked and disinfected as needed, trash cans emptied and relined, and the floors will be swept and mopped. This routine will be followed each day with frequent returns throughout. The optimum frequency is every two hours during normal business days where possible. A minimum of three cleanings every eight hours will occur.

Information regarding residential life cleaning can be found in the Residential Life section.

In addition to the ongoing cleaning being done by staff, the college is requesting all members of the community adopt a “gym mentality.” The gym mentality asks all members of the community to do the following:

- Wipe down surfaces before and after personal use with products provided. Examples would include students wiping down their classroom workspaces upon arrival and departure and library tables upon arrival and departure.
- Use proper hygiene practices including, but not limited to, washing hands frequently, using hand sanitizer, sneezing into elbow and avoiding touching one’s face.

D. Intentional Space and Density Management

To limit the opportunities for contraction, beyond physical distancing, use of face coverings and enhanced cleaning, intentional space and density management is important. To that end, space evaluations are occurring throughout campus. Square footage and the uniqueness of rooms is being taking into consideration to allow for physical distancing in classrooms. A minimum of 36 square feet per student is being used to ensure physical distancing is possible. As this evaluation continues, some classes may be reassigned due to space limitations.

Similarly, the dining hall and residential life community spaces are being assessed to determine how many students can be present at one time. Seating will be reduced and tables will be taken out of use. The campus community should also anticipate a reduction in available equipment at PepsiCo Recreation Center.

Further information about density management in housing can be found in the Residential Life section.

E. Surveillance and Contact Tracing

CDC, IBHE and American College Health Association guidance emphasize surveillance and contact tracing as other key measures to reduce the opportunity for contraction. Augustana is committed to these efforts. Regarding surveillance, mechanisms are already in place to monitor the health of the campus community. The Dean of Students Office manages class absences and works with students who are ill. That will continue. Students should inform the Dean of Students Office when they are not feeling well. Residential Life staff often are informed and involved in working with students who are ill. That will continue. Coaches and professors will also communicate with the Dean of Students Office if they experience a large number of absences in their classes or on their teams. These surveillance efforts will assist the college in determining if community spread may be occurring.

Contact tracing is the next step in the process if surveillance indicates a need for that. A team of employees is being established to serve as contact tracers. These contact tracers are completing a training program and will be on call for availability 24 hours per day. If a community member is reporting or exhibiting symptoms of COVID-19, a member of the contact tracing team will reach out and ask a series of questions. Questions will include but are not limited to information about

symptoms, timeline for feeling ill, and who that person has been in close contact with 72 hours prior to the start of symptoms. Close contact is considered within 6 feet for at least 10 minutes. For students, Residential Life and Police and Public Safety staff will lead the efforts for contact tracing. For employees, supervisors will work with Human Resources in partnership with the employee.

F. Isolation and Quarantine

Residential Life has set aside isolated, low-traffic space in residence halls and Transitional Living Areas (TLAs) to provide isolation and quarantine housing as needed. The policy for isolation and quarantine is below:

As a result of the COVID-19 pandemic, Augustana is temporarily adopting an isolation and quarantine policy. This policy is subject to change to remain consistent with the most current guidance issued by public health authorities. Students will be notified via email of changes. This policy applies only to students living in residence halls and TLAs. Augustana is not able to provide isolation or quarantine housing to students living off campus.

Contact tracing is a process used to identify people who may have been infected by a person suspected of having a communicable disease. If a student reports experiencing COVID-19 symptoms, that student will be interviewed by a trained contact tracer, who will determine if any of the student's contacts will be required to sequester or enter quarantine.

Isolation is used to separate people infected with the virus from people who are not infected. Students experiencing COVID-19 symptoms (cough, difficulty breathing, fever, chills, muscle pain, headache, sore throat or loss of taste/smell) should contact their health care provider immediately and refrain from any unnecessary contact with others, including attendance at class, social events, etc. until they can be tested and are known to be negative. If their health care provider recommends testing, the students should enter isolation. Augustana will provide space in a house or apartment for the student to isolate. Students needing isolation housing should contact Public Safety at 309-794-7711. Students will need to bring all necessary supplies, including clothing, bedding, toiletries and academic supplies when they enter isolation. Meals will be delivered twice daily and Residential Life staff will contact students in isolation twice daily. The college will follow guidelines established by the CDC to determine when it is safe for a student to discontinue isolation.

Quarantine is used to keep someone who has been exposed to COVID-19 but are not ill away from others. Students who have been determined to have had close contact with a person diagnosed with COVID-19 will need to quarantine themselves for 14 days. While in quarantine, students should not leave their residence and should refrain from any unnecessary contact with others. If students develop symptoms while in quarantine, they should contact their health care provider immediately. Students who develop symptoms while in quarantine will immediately be considered to be in isolation and will be moved to isolation housing if needed. Students who do not develop symptoms after 14 days will be able to leave quarantine. Students in quarantine will still be expected to participate remotely in class to the fullest extent possible.

Quarantine-in-place: Students living in spaces with private bathrooms (TLAs, Swanson, Flats, Bartholomew House) will quarantine in place. Students should not leave their residence once they are notified that they must quarantine. Meals will be delivered twice daily and Residential Life staff will contact students in quarantine twice daily.

Alternative quarantine housing: Students living in residence halls with communal bathrooms will be provided a temporary space with a private bathroom to quarantine. Students will need to bring all necessary supplies, including clothing, bedding, toiletries and academic supplies when they enter quarantine. Meals will be delivered twice daily and Residential Life staff will contact students in quarantine twice daily.

Quarantine-at-home: When students return to campus, they will be asked if they can safely return to quarantine at home should the need arise during the academic year. If a student is able to return home and is determined to need to quarantine, the student will be asked to return home to quarantine. Students will need to bring all necessary academic supplies when they return home. Students who develop symptoms should then isolate themselves while at home. Students who do not develop symptoms after 14 days will be able to return to campus.

Quarantine sequester is used to keep someone who might have been exposed to COVID-19 away from others. Students who have been determined to have had close contact with a person suspected, but not yet confirmed, of having COVID-19 will be asked to sequester in place until test results are available for the person suspected of being infected. Students in sequester should leave their room only to use the bathroom and should wear a mask while outside of the room except to brush their teeth or shower. Students should also avoid interaction with others in the hallway or the restroom. Meals will be delivered to their room. Students in sequester will still be expected to participate remotely in class to the fullest extent possible. If the test results are positive, the student will immediately begin to quarantine. If the test results are negative, the student can resume normal activities. Where students share a room with a roommate, both students will need to sequester together until test results are available.

G. Daily Health Screenings, Temperature Checks & Testing

In addition, Augustana expects community members to complete an electronic daily health screening and temperature check. Every student will receive a thermometer upon returning to campus. Further details of the temperature check process are being finalized and will be shared with the Augustana community by August 1.

Testing also is recommended by health authorities. Augustana has plans to adopt a testing process for the fall semester. A variety of testing options are currently being evaluated. More testing information will be available to the Augustana community in the near future.

H. Augustana Student Pledge

At the beginning of the fall semester, students will be asked to sign a pledge that indicates everyone's willingness to adhere to the expectations and recommendations to live as safely as

possible with COVID-19 present. While there will be the risk of COVID-19 transmission when community members return to campus, we can coexist with COVID-19 in a campus community if each individual takes ownership of their actions related to the Ready to Return plan. The college will adopt a 200% compliance mindset, meaning that the college will do its part to enforce social distancing, masking and similar requirements, but will expect peer-to-peer encouragement to comply.

This pledge will indicate an understanding of the plans Augustana has developed and each student's willingness to adhere to those plans. Health and safety matters such as physical distancing, use of face coverings and a willingness to do temperature checks will be aspects of the Augustana pledge.

While the pledge itself will not have any impact on the student conduct process, the symbolism of signing the pledge shows a community commitment and is yet another way to educate our community on expectations to co-exist with COVID-19 this fall.

V. Residential Life

As a residential campus, the housing experience is one that adds great value to the holistic development of our students. Significant planning and preparations are being made to deliver the residential experience while co-existing with COVID-19.

A. Move-in

The move-in process will look different than in past years. Move-in for new students will be spread over two days (August 26-27) rather than only a single day move-in process. Additionally, move-in will occur in smaller, scheduled waves rather than allowing all students to move in at the same time. And depending on room location in the residence halls, students and families will be scheduled to use particular entries into the buildings. Also, to minimize contact and promote social distancing, volunteers assisting with the traditional move-in will only cart personal belongings from vehicles to the building entrance rather than take belongings all the way to a student's room. Carts will be used and volunteers will not touch personal belongings. If the lack of greater assistance creates a hardship for a student or family, please contact Residential Life. Also, residence hall keys will be sanitized and placed in an envelope at least two weeks prior to student move-in to minimize human contact with keys. These changes will allow for less density during the move-in process. Residential Life will provide more information about the phased, scheduled move-in later in July.

B. Room Occupancy

One of our strategies in Residential Life to co-exist with COVID-19 is to "de-densify" the residence halls. This means we are planning to assign only one student to our smaller double rooms. Any room where students can't sleep 12 feet away from each other will be de-

densified. Smaller triple-occupancy rooms will be used as double occupancy rooms. Smaller double occupancy rooms will be used as singles. We recognize that having a roommate is a desire for many college students. Many students have identified a preferred roommate, and those requests will certainly be honored.

Space is limited to secure these smaller single rooms (previously double rooms) with 90 spaces available. During the fall semester, students in the de-densified rooms will still be charged the double rate, not the single rate. If the state of Illinois reaches Phase 5, which means that a vaccine is widely available and COVID-19 is no longer a threat, we may assign a second student into these spaces if needed.

If demand for single rooms is greater than availability on campus, alternative plans are being pursued. The college is working to secure off-campus housing in hotel spaces. This plan will be pursued further only if the demand for single rooms is greater than our availability on campus.

C. Cleaning

Similar to academic spaces on campus, cleaning is being enhanced in the residence halls. All community bathrooms in the residence halls will be deep cleaned each morning prior to the start of classes. This will include the cleaning of stools/urinals, showers, sinks and counters, stall walls (including tops/door latches), light switches and door frames; trash cans emptied and relined; and floors swept and mopped. This routine will be followed each day with frequent returns throughout. Whenever possible, this cleaning will occur every two hours during the business day. At minimum, each traditional residence hall bathroom will be cleaned three times per day. Following CDC guidance, cleaning and disinfecting will include the use of soap/water in a pail with two cloths for proper rotation. That will be followed by a misting disinfectant allowed to air dry. This process will occur on elevator panels and buttons, computer kiosks, monitors/keyboards, tables/chairs in lounges, front desks, phones, stairwell railings and light switches.

Residence hall restroom traffic will be monitored and cleaning schedules will be adjusted as necessary throughout the fall semester.

D. Common Areas

Lounge spaces and other areas in the residence halls that typically attract community gatherings are being evaluated for square footage and furniture layouts. Physical distancing will be expected in these community spaces and face coverings should be worn. Signage detailing capacity limitations will be identified in these spaces and seating will be rearranged, removed or clearly marked as unusable for physical distancing purposes. Common areas will be cleaned on a daily basis and the “gym mentality” as previously mentioned will be encouraged in these spaces as well.

E. Visitor Policy

Outside visitors will not be allowed in the residence halls during the fall semester with the exception of move-in and move-out day. Following move-in day, no one other than registered Augustana students and approved Residential Life, facilities/housekeeping and Public Safety staff will be allowed in any residential hall or TLA space. Violations of this visitor policy may result in referral of the host student to the student conduct process.

VI. Dining

Similar to residential life, dining is an important part of the student experience at Augustana. While dining may look different this fall, we aim to provide the same quality food and service that has become a staple of Augustana's Dining Services. At this time, all food venues on campus are planned to be open this fall.

A. Contactless Dining

Contactless dining, as much as possible, will be the delivery method for fall 2020. Our typical self-serve, buffet-style dining will be replaced by food served by Dining Services staff. Cashier stations at all locations will accommodate contactless student ID and credit card swipes rather than a transfer from student to cashier and back again. Dining also is considering moving away from all cash transactions this fall.

B. Physical Distancing

As is the expectation across campus, physical distancing is a critical part of the plan in dining as well. Limited seating will be provided in our sit-down eateries. Tables and chairs will be taken out of use, and students/faculty/staff guests will need to practice physical distancing in lines. To ensure adequate seating while physical distancing, additional seating is being considered in alternative locations.

C. Grab-and-Go Items

Pre-packaged grab-and-go items will be made available. The quantity and variety of grab-and-go items will be greater than in previous years.

D. Cleanliness and Sanitization

While cleanliness and sanitization has always been a priority in Augustana dining, it will be enhanced for fall 2020. Frequent cleaning of high-touch surfaces will occur, and all dining staff will wear masks, in addition to gloves that always have been worn.

VII. Intercollegiate Athletics

Intercollegiate athletics is a robust part of the student-experience for more than 700 student-athletes at Augustana. College administrators, in partnership with colleagues across the College Conference of Illinois and Wisconsin (CCIW) are preparing and planning for sports to resume as soon as possible.

As details are determined, Augustana's Athletic Department will communicate what student-athletes and families can expect for intercollegiate athletics moving forward.

A. Overarching Principles

1. Augustana will make decisions we believe are in the best interest of student-athlete health and safety.
2. In adherence to #1, whenever possible, Augustana will align decisions with the College Conference of Illinois and Wisconsin (CCIW) and the NCAA.

CCIW Overarching Principles

3. The Council of Presidents has the ultimate decision-making authority about the health and safety of the CCIW's students, coaches, administrators and fans.
4. The ultimate goal is a return to residential education and intercollegiate athletics on our campuses.
5. Decisions are determined without regard to competitive issues related to the participation of individuals or teams, but rather with the best interest of each individual campus and the conference as a whole.

B. What to Expect

As Augustana transitions from scenario planning and drafts to finalized plans, more detailed information will be provided. A deadline for finalizing or sharing this plan has not been established as it's a collaborative effort between multiple schools, the athletic conference and even the NCAA.

- In accordance with our entire campus community, student-athletes will be required to complete institution-specific COVID-19 educational training.
- Daily health screenings and temperature checks for in-season sports will be mandatory for student-athletes, coaches and staff.
- All student-athletes and athletics staff involved will be expected to wear a face covering in all indoor common areas, both at Augustana and when competing on other campuses.
- Rigorous sanitization protocols for competition areas, equipment rooms and locker rooms will be in place.
- Stringent regulations regarding water bottles will be in place.

C. Anticipated Regulations

While plans are still fluid, the following are a list of topics that may be implemented within the Athletic Department at Augustana.

- Specific protocols will be in place for visiting teams arriving to facilities, including the use of face coverings.
- No handshakes will occur during or after competitions.
- Benches/Team Areas will be established to minimize contact from others.
- Separate athletic training spaces will exist for home and visiting teams.
- Locker room access may be limited.
- Enhanced sanitization, in accordance with CDC guidance, will occur in locker rooms, meeting rooms, benches, scorer's tables, press boxes, and with in-game equipment such as poles, nets and balls at pre-game and during breaks in game action.
- Decisions regarding COVID-19 testing will occur at the institution level and Augustana currently is evaluating testing options. More information regarding testing will be available by July 15.

D. Health Screenings

Augustana's head athletic trainer and the entire athletic training staff will coordinate, organize and lead the health screening efforts within intercollegiate athletics. The protocol is as follows:

- a. All student-athletes, coaches and athletic department, and game day staff (table/press box crew, ball persons, statisticians) involved in a competition will complete a symptom and exposure questionnaire that includes all CDC COVID-19 symptoms and undergo temperature readings as part of the pre-competition screening.
 - I. Individuals competing at home will be screened before entering the locker room or team area.
 - II. Visiting teams or teams traveling to a neutral site will be screened before entering the bus or van.

- III. Any trip that requires an overnight stay will require screening before leaving campus, and an additional screening before leaving the hotel for the competition.
 - IV. Game Day staff will be screened prior to entering the competition facility.
- b. Any individual who records a temperature reading at or above 100 degrees Fahrenheit or otherwise responds in a way that requires additional screening must follow the institution's protocols for symptomatic individuals.
 - c. The screening stations should be located at sufficient distances from entrances and communal areas to enable social distancing between individuals waiting to be screened, with markers or partitions showing where individuals should stand.

VII. Frequently Asked Questions

It is important to note that these questions are being answered in “real time,” and the Augustana Strong team acknowledges this is a fluid situation that could result in different answers to these questions as the summer progresses. Thus far, planning has resulted in the following:

- 1.) Health experts regarding health and safety measures are making many recommendations. What are some common approaches that Augustana also will be adopting?**
 - Masks must be worn at all times in common areas and other venues where close contact is unavoidable. Cleaning guidance for masks will be provided.
 - Physical distancing also will be required.
 - Temperature checks will be expected of all community members.
 - Testing options currently are being evaluated.
 - Surveillance, contact tracing, and isolation and quarantine protocols are being developed.
 - Facilities personnel have started to install Plexiglas or plastic barriers in locations deemed necessary through criteria established by the Augustana Strong Task Force.
 - All meetings, both with students and colleagues, which can be accomplished virtually, are recommended to be held virtually until further notice.
- 2.) How will the college enforce new expectations of social distancing and use of PPE by all community members?**
 - The Augustana Strong Task Force is proposing language to add to both the Student Handbook and Residential Life Policies that allows the college to hold students accountable for not abiding by community expectations.

- It will be important for community members to hold one another to high standards of compliance with the established expectations through modeling appropriate actions and politely reminding and requesting adherence to community expectations.
- Employees who are not following expectations should anticipate follow-up from their supervisor; not following the guidelines may result in disciplinary action.

3.) How will we ensure spaces and surfaces remain sanitary?

- The college is committed to using CDC cleaning protocols. These protocols are being implemented on campus now and will continue to be used moving forward.
- Restrooms will be cleaned multiple times per day, in many instances every two hours during normal business hours.
- Numerous sanitizing stations will be installed on campus, particularly in heavy traffic areas and at entrances.
- Necessary cleaning products will be provided in classrooms and other common public areas. We will be asking the community to adopt a “gym mentality,” which calls for surfaces to be cleaned after use, such as desks, chairs, keyboards, etc.

4.) How will classroom occupancies, high-traffic areas or community spaces be controlled?

- Capacity assessments are underway to determine the appropriate number of people in different spaces and rooms on campus.
- Similar to what you may see in businesses such as grocery stores, signage will be used to guide traffic patterns and provide guidance on line formation and appropriate spacing. We have already begun designing and producing necessary signage.

5.) Is there a final deadline for decisions to be made for us to successfully resume face-to-face classes and activities in the fall as scheduled?

- Our goal is to open in the fall, and we will only do so once we know we can safely co-exist with COVID-19.
- As one of our guiding principles states: Augustana will make a final decision about in-person classes when as many possible facts are known, but soon enough to give appropriate notice. We will not rush to a premature conclusion.
- Augustana Strong and the Cabinet believe having a plan in place by early August allows us to meet our late August return timeline. We continue to work daily toward finalizing decisions, and it is likely most of the structures and overarching concepts will be in place long before August, but details will continue to be fleshed out all summer.

6.) What if a community member or visitor refuses to abide by Augustana's community expectations?

- For the benefit of the whole community, we expect all community members to observe our requirements, recommendations and expectations. In the rare occasion that adherence to expectations can't be reached through conversation and a simple request, necessary action can be taken to address the concern. That may include referral of a student to the Student Conduct system, Augustana Police and Public Safety involvement, Rock Island Police involvement or Residential Life involvement. Depending on the severity of the disregard for community expectations, sanctions could include but are not limited to educational conversations to removal from housing or even campus.

7.) What are the college's plans for quarantining students?

- Residence hall and TLA spaces have been set aside to serve as quarantine spaces when necessary.

8.) What will be the college's response be to students who disregard policy, specifically social distancing either on or off campus.

- For the benefit of the whole community, we expect all community members to observe our requirements, recommendations and expectations. The Augustana pledge that students will sign also will hold themselves and one another accountable for following guidance that benefits the health and safety of the entire campus community. Additionally, our community members should be following public health guidance. Our Ready to Return plan calls for new language in the Student Code of Conduct that allows for students in violation of COVID-19 policies to be referred to the Student Code of Conduct when deemed necessary.

9.) Will students be allowed to leave campus once they arrive for the start of fall classes?

- Yes, students will be allowed to leave campus and return at their leisure. Through education and awareness plus the pledge that students will sign, the college believes students understand the risks associated with travel.

10.) Have your plans been reviewed by epidemiologists and local health experts?

- Augustana has been in conversation with the Rock Island Public Health Department. As plans are finalized, they will be shared with Rock Island Public Health Department for feedback and advice. Additionally, local experts as well as friends and alumni of the college who have expertise in public health are being consulted regularly. A faculty

member in public health serves on the Augustana Strong Task Force, and other faculty in public health have provided planning guidance.

11.) What type of health monitoring will you be doing?

- All community members will be expected to complete a daily health screening and a temperature check.
- Surveillance of class attendance and students reporting symptoms of COVID-19 also will occur.

12.) Will you be testing all faculty, staff and students?

- The college currently is evaluating a variety of testing options and intends to launch a testing program in the fall, but the details have yet to be determined. Further information regarding testing will be available in July or early August.

VIII. Ongoing Work of Augustana Strong Task Force

- Finalize ACHA Guidance Checklist
- Finalize CDC Guidance Checklist
- Finalize IBHE Guidance Checklist
- Provide Health Clinic COVID-19 details
- Share ACES strategy
- Complete Intercollegiate Athletics Return to Practice Plan
- Finalize International Travel Guidelines
- Order products for Student Welcome Kits
- Finalize Contract Tracing Protocol
- Detail enforcement approach to adhering to expectations
- Further detail course delivery methods
- Continue identifying classroom technology needs
- Complete traffic flow mapping and signage
- Create plan for vulnerable and at-risk student populations
- Create plan for vulnerable and at-risk employee populations
- Create response to positive COVID case in office or department
- Secure Student Training Program
- Write final narratives for cleaning protocols, OSL fall approach, housing and dining
- Finalize plan for PepsiCo reopening
- Finalize plans for music, theatre and intercollegiate athletics
- Ensure teaching spaces allow for physical distancing
- Secure testing
- Share Augustana Pledge
- Resurgence planning