

# FY Advising Calendar Fall 2022-23

Subject to change. See also [Academic Calendar](#).

<p><b>Week Zero</b> <b>Aug 29-Sep 2</b></p> <p><b>0</b></p>	<p><b>Welcome Week is Friday, Sept 2 – Monday, Sept 5</b></p> <p>Thu, Sep 1      11:30-12:30 pm, Lunch with Peer Mentor, Gerber Dining Room</p> <p>Fri, Sep 2      1-1:30 pm, Opening Convocation, Lower Quad                          2-2:45 pm, Advisor/Parent meetings in assigned locations</p> <p>Sat, Sep 3      11:30-12:30 pm, Lunch with advisees and mentor                          12:45- 5 pm, One-on-one meetings with advisees for Registration Wrap-up</p>
<p><b>Week One</b> <b>Sep 5-9</b></p> <p><b>1</b></p>	<p><b>Classes begin Tuesday, Sep 6</b></p> <p><b>One-on-one meetings with advisees this week and next:</b></p> <ul style="list-style-type: none"> <li>• Check early adjustment to college and Augustana.</li> <li>• New students must see advisor for course adds and drops; do not use Arches.</li> </ul> <p>Ask students to complete the New Student Survey they received by email.</p>
<p><b>Week Two</b> <b>Sep 12-16</b></p> <p><b>2</b></p>	<p><b>Students' fall schedules need to be finalized by Thursday, Sep 15 at 4:30 pm.</b></p> <ul style="list-style-type: none"> <li>• New students must see advisor for course adds and drops; do not use Arches.</li> <li>• Courses that remain on the schedule after Sep 15 are considered attempted credits by Financial Aid.</li> <li>• Courses dropped after Sep 15 will result in a W (withdrawal) on the transcript. A "W" does not affect GPA.</li> </ul>
<p><b>Week Three</b> <b>Sep 19-23</b></p> <p><b>3</b></p>	<p><b>Continue meeting one-on-one with advisees as needed. Mentors are required to meet with all mentees and enter notes in Starfish by the end of this week.</b></p> <p>Remind advisees to complete the New Student Survey by September 30.</p>
<p><b>Week Four</b> <b>Sep 26-30</b></p> <p><b>4</b></p>	<p><b>All honor pledges from new students due to the Office of the Registrar by Friday, Sep 30 at 4:30 pm. Pledges are collected in FYI/FYH 101 and LSC 300. Transfer students not enrolled in LSC 300 also must submit a signed pledge. Students without pledges will be restricted from registration.</b></p> <p><b>Discuss J term registration with your advisees this week. Provide a link to the J term course offerings.</b></p>
<p><b>Week Five</b> <b>Oct 3-7</b></p> <p><b>5</b></p>	<p><b>"Registration Ready" workshop conducted by your Peer Mentor this week.</b></p> <p><b>Week Five Starfish Survey goes to all instructors:</b></p> <ul style="list-style-type: none"> <li>• Raise flags as needed for your advisees.</li> <li>• Watch email and Starfish for advisee flags.</li> </ul>
<p><b>Week Six</b> <b>Oct 10-14</b></p> <p><b>6</b></p>	<p><b>Symposium Day is Wed, Oct 12. Participation is required for students. No scheduled classes. Registration for J-term on Arches for FY students and new transfers is Tuesday – Thursday.</b></p> <p><b>Starfish Flags from week five survey assigned early this week by Advising:</b></p> <ul style="list-style-type: none"> <li>• Take action if assigned to you.</li> <li>• Talk with your advisees about classes in which they are struggling.</li> <li>• Refer advisee to support resources as appropriate.</li> <li>• Resolve flags after you've spoken with student.</li> </ul>

<p><b>Week Seven</b> Oct 17-21</p> <p><b>7</b></p>	<p><b>CORE presentation this week available to your FYI/FYH 100 class. See emails from Mary Windeknecht on 7/22 and 8/25.</b></p> <p><b>Friday, Oct 21 is the deadline to drop a course and reuse credits this academic year.</b></p> <ul style="list-style-type: none"> <li>• There is still time to improve performance.</li> <li>• Courses dropped by this date do not apply to overload charges.</li> <li>• If a student is dropping a course, consider adding a late start course.</li> <li>• Note there are different rules for athletes, international students, and students on Financial Aid Probation. See “An Advisor’s Guide to Drop Dates.”</li> </ul> <p><b>Open Registration in Arches for J term, Tuesday-Thursday.</b></p> <p><b>Advising restrictions for spring registration placed on all student records on Tuesday.</b></p>
<p><b>Week Eight</b> Oct 24-28</p> <p><b>8</b></p>	<p><b>Fall Break Monday, October 24 – No classes. Campus offices open.</b></p> <p><b>First day of Late Start (F72) classes is Tuesday, Oct 25.</b></p> <p><b>Week Eight Starfish Survey goes to all instructors:</b></p> <ul style="list-style-type: none"> <li>• Raise flags as needed for your advisees.</li> <li>• Watch email and Starfish for advisee flags.</li> </ul> <p><b>“My Progress” workshop conducted this week by your Peer Mentor.</b></p>
<p><b>Week Nine</b> Oct 31-Nov 4</p> <p><b>9</b></p>	<p><b>Starfish flags from week eight survey assigned early this week by Advising:</b></p> <ul style="list-style-type: none"> <li>• Take action if assigned to you.</li> <li>• Pay close attention to advisees who are failing a class; should they drop? See “An Advisor’s Guide to Drop Dates.”</li> <li>• Refer advisee to support resources as appropriate.</li> <li>• Resolve flags after you’ve spoken with student.</li> </ul> <p><b>Begin meeting with your advisees regarding spring registration.</b></p> <ul style="list-style-type: none"> <li>• Your advisees should have completed “Registration Ready” and “My Progress” workshops.</li> <li>• Require advisees to come with their “My Progress” report, a tentative spring schedule, and multiple additional course options.</li> <li>• Be sure to clear the student’s advisor restriction in Arches after each advisee meeting.</li> <li>• Use “Notes” in Arches or Speednotes in Starfish to document.</li> </ul>
<p><b>Week Ten</b> Nov 7-11</p> <p><b>10</b></p>	<p><b>Friday, November 11 is the last day to drop a course this semester. Credits may not be reused:</b></p> <ul style="list-style-type: none"> <li>• Make sure your advisees understand why dropping a course is necessary if passing is not possible. See “An Advisor’s Guide to Drop Dates.”</li> <li>• Note there are different rules for athletes, international students, and students on Financial Aid Probation. Questions? Contact Advising.</li> </ul> <p><b>Career Development/Vocational Exploration presentation available this week to your FYI/FYH 100 class; see email from Mary Windeknecht on 7/22 and 8/25.</b></p> <p><b>Meet with your remaining advisees by Friday of this week regarding spring registration.</b></p>
<p><b>Week Eleven</b> Nov 14-18</p> <p><b>11</b></p>	<p><b>Registration for spring semester and J term on Arches for FY students Tuesday – Thursday.</b></p>

<p><b>Week Twelve</b> Nov 21-25</p> <p><b>12</b></p>	<p>Thanksgiving week (No classes, college closed after 7 am Wednesday)</p>
<p><b>Week Thirteen</b> Nov 28-Dec 2</p> <p><b>13</b></p>	<p>Consider scheduling a fun activity for your advising group or FYI/FYH 100 class. Remember you have a budget of \$100 for food and activities.</p>
<p><b>Week Fourteen</b> Dec 5-9</p> <p><b>14</b></p>	<p>Open registration on Arches for all students for J term and spring semester Monday through Friday, Dec 5-16.</p> <p>Students who missed their earlier registration window during week 11 may register during open registration provided they have no remaining restrictions.</p>
<p><b>Week Fifteen</b> Dec 12-16</p> <p><b>15</b></p>	<p>Final exams Monday through Friday of this week.</p> <p>Open registration on Arches ends Friday.</p>